**Requirements for Research Paper - Checklist**

***\*MLA Format – follow example Work Cited page 2 page paper (maximum 3)***

**Research** – 3 KHS Library online database sources or books

|  |  |  |
| --- | --- | --- |
| Due Date | Date Completed | Activity |
|  |  | **Sources** must be copied or printed (highlight text used in paper |
|  |  | **3 Source cards** (MLA information for each source) |
|  |  | **Works Cited Page** |
|  |  | **Note cards – 10 minimum** / 1 note on each card |
|  |  | **Outline** – use format provided |
|  |  | **Peer Conference** |
|  |  | **1st draft**/ Introduction and 2 paragraph |
|  |  | **2nd draft**/ Revise introduction and complete body (3-5 more paragraphs) |
|  |  | **3rd draft**/ Revise and conclude |
|  |  | **Final** – Revise and edit |

**Introduction**

* 5-6 lines minimum
* 1st line a strong interest statement
* Strong, well-defined thesis

**Body Paragraphs**

* **5-7 paragraphs**
* Topic sentence for each paragraph
* Use specific details
* Use citations from research to support ideas
	+ 6 citations – 2 from each source (1 must be paraphrase)
	+ Signal phrase used with all direct quotations
	+ Concluding statement in each paragraph - Transitions

**Conclusion**

* Leave reader with a new or interesting insight (5 lines minimum)
* Reiterate your points from the paper

**Use spell check! Check all punctuation, especially commas.**

**Students are expected to use complete sentences, proper grammar, and correct spelling in every written performance**.

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Block \_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_**

**Research Scoring Guide**

|  |  |  |  |
| --- | --- | --- | --- |
| 12 points | 9 points | 7 points | 4 points |
| \*Introduction begins with an attention-getting sentence.\*Arguable and well-defined thesis in the introduction\*Minimum of 5-6 sentences | \*Arguable thesis found the first paragraph\*Minimum of 5-6 sentences | \*Thesis has some sense of an argument, but may lack focus\*Minimum of 5-6 sentences | \*Thesis is difficult to follow and lacks focus\*Minimum of sentences not met |
| \*Topic sentences introduce each paragraph\*Transition used in each new paragraph | \*Topic sentences introduce most paragraphs\*Some transitions used | \*Mostly just characterizes instead of using specific examples\*Few transitions | \*Does not use nay specific examples and may have some incorrect information\*No transitions |
| \*Uses 6 citations including 1 paraphrase\*Signal phrase introduces each citation | \*Uses 5 citations including 1 paraphrase\*Signal phrase introduces each citation | \*Uses 4 citations including 1 paraphrase\*Some signal phrases used | \*Uses 3 citations \* No paraphrase\*Few signal phrases used |
| \*All drafts stamped with appropriate due date\*Peer conference  | \*Most drafts stamped with appropriate due date\*Peer conference | \*Few drafts stamped with appropriate due date\*Peer conference | \*Few drafts stamped with appropriate due date\*No Peer conference |
| \*3 source cards\*10 or more note cards\*Sources copied and highlighted | One missing: \*3 source cards\*10 or more note cards\*Sources copied and highlighted | Two missing:\*3 source cards\*10 or more note cards\*Sources copied and highlighted | Three or more missing:\*3 source cards\*10 or more note cards\*Sources copied and highlighted |
| \*High quality outline in required format with citations included | \*Good quality outline in required format with citations included | \*Poor quality outline in required format with citations included | \*Poor quality outline \*Not format\*No citations included |
| \*MLA Format\*Works Cited | One error:\*MLA Format\*Works Cited | Two errors:\*MLA Format\*Works Cited | Three or more errors:\*MLA Format\*Works Cited |
| \*No punctuation, grammar, or spelling errors. | \*Twp punctuation, grammar, or spelling errors. | \*Three punctuation, grammar, or spelling errors. | \*Four or morre punctuation, grammar, or spelling errors. |
| Total | Total | Total | Total |
| 4 points for having drafts in order in packet (from top to bottom: Rubric, Final + Works Cited, 4th draft,,  peer conference, 3rd draft, 2nd draft, 1st draft, outline – include source and note cards; researchTotal of columns \_\_\_\_\_\_\_\_\_\_\_\_\_ + \_\_\_\_\_\_\_\_\_\_ = \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |